



City of Magnolia  
18111 Buddy Riley Blvd.  
Magnolia, TX 77354 (281)  
356-2266 ext. 1547  
permits@cityofmagnolia.com

## HVAC PERMIT APPLICATION

Date: \_\_\_\_\_

Permit # \_\_\_\_\_

1. Location of Proposed Construction: \_\_\_\_\_
2. Name of Owner: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_
3. Name of HVAC Licensee: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_
4. Type of HVAC Construction (check one):  
\_\_\_\_\_ New Residence                      \_\_\_\_\_ New Commercial Building  
\_\_\_\_\_ Addition/Remodel Residential                      \_\_\_\_\_ Addition/Remodel Commercial  
**\*\*Asbestos Survey required for renovation or demolition of commercial structures - must be attached.**
5. Type of work to be done: \_\_\_\_\_ Ventilation                      \_\_\_\_\_ Chiller or AHU  
   \_\_\_\_\_ Alter HVAC                      \_\_\_\_\_ New A/C System  
   \_\_\_\_\_ Replace heater                      \_\_\_\_\_ Industrial Refrigeration
6. Equipment Description: (qty) \_\_\_\_\_ (size) \_\_\_\_\_  
   \_\_\_\_\_
7. Facility will be (%): \_\_\_\_\_ GAS                      \_\_\_\_\_ ELECTRIC  
   TOTAL TONS: \_\_\_\_\_
8. Fees: Administrative Fee: \$50.00  
                 Plus \$10.50 per Ton: \$10.50x \_\_\_\_\_  
                 (DUCT REPLACEMENT ONLY: \$55.00)
9. Should the Building Inspector be asked by the permit holder to re-inspect the work, and upon attempting to re-inspect, finds that the work is not ready for re-inspection, there shall be a \$70.00 Re-Inspection Fee.
10. Energy Code Compliance Required: Compliance form must be attached unless already approved with building package.
11. A double fee will be charged for any work started and/or completed prior to the issuance of the proper permit(s).

NO REFUNDS

**FOR OFFICE USE:**

AMT DUE \_\_\_\_\_

### 24-48 HOUR NOTICE REQUIRED ON ALL INSPECTIONS

I, the undersigned have reviewed all applicable subdivision DEED RESTRICTIONS and the proposed construction does not violate any provisions of said deed restrictions.

I, the undersigned, in consideration of the City of Magnolia issuing me the following permit, do herewith agree that I will abide by, observe, and fulfill all applicable Building, Plumbing, Sanitation, Fire Prevention, Electrical Wiring, Safety and Health Ordinances, Codes and Laws of the City of Magnolia, County of Montgomery, and the State of Texas in the erection and maintenance of said improvements.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Please allow 10 business days for plan approval.  
To schedule inspections, call Bureau Veritas (877) 837-8775 or  
Email [inspectionstx@us.bureauveritas.com](mailto:inspectionstx@us.bureauveritas.com)